

OCTORARA AREA SCHOOL DISTRICT

Minutes of Board Meeting Held on August 8, 2022

The Work Session of the Octorara Area School Board was held in the Octorara Area Jr./Sr. High School Auditorium on August 8, 2022.

A moment of silence and the Pledge of Allegiance preceded the meeting.

The President, Mr. Fox, called the meeting to order at 7:00 p.m. Other members present were Ms. Bowman, Mr. Falgiatore, Mr. Ganow, Mr. Hurley, Mr. Norris, Ms. Yelovich, and Mr. Zimmerman. Mr. Koennecker was absent. Also present were Mrs. Hardy, Secretary; Dr. Orner, Superintendent; Mr. Curtis, Business Manager; and members of the administrative team. There were no visitors present.

There were no presentations or visitor's comments for agenda items only.

Information items:

Ms. Stefanie Nuse will transfer from a sixth grade teacher to a Math Interventionist Teacher on Assignment using ESSER funds at the Octorara Intermediate School for the 2022-2023 school year.

Ms. Heather Kramer will transfer from a learning support teacher at the Octorara Intermediate School to a life skills teacher at the Octorara Jr./Sr. High School effective the 2022-2023 school year.

On motion of Ms. Bowman, second by Mr. Ganow and approval of all members present the Octorara Board of School Directors approved Ms. Andrea Bisignani as accounts receivable/tax collector effective August 10, 2022 pending completion of employee related documents required by law and the District. Ms. Bisignani's salary will be \$41,400 pro-rated. (Replacing Nicole Morrow who resigned.)

On motion of Mr. Ganow, second by Mr. Hurley and approval of all members present the Octorara Board of School Directors approved Ms. Monica Barlow as payroll/accounts payable effective August 24, 2022 pending completion of employee related documents required by law and the District. Ms. Barlow's salary will be \$41,400 pro-rated. (Replacing Rachel Maddox who resigned.)

On motion of Ms. Bowman, second by Ms. Yelovich and approval of all members present the Octorara Board of School Directors accepted the resignation of Ms. Dorothy Lomboy as an instructional assistant at the Octorara Intermediate School effective July 31, 2022. (Ms. Lomboy is transferring to building secretary.)

On motion of Mr. Ganow, second by Ms. Yelovich and approval of all members present the Octorara Board of School Directors approved Ms. Dorothy Lomboy as building secretary at the Octorara Intermediate School effective August 1, 2022. Ms. Lomboy's salary will be \$34,960 pro-rated. (Replacing Connie Good who transferred.)

On motion of Mr. Ganow, second by Ms. Bowman and approval of all members present the Octorara Board of School Directors approved Ms. Lisa Carlson as a long term substitute sixth grade teacher effective August 16, 2022 pending completion of employee related documents required by law and the District. Ms. Carlson's salary will be \$58,772 which is Step 18 to MAX of the Master's scale. (Replacing Stefanie Nuse who transferred.)

On motion of Ms. Bowman, second by Mr. Zimmerman and approval of all members present the Octorara Board of School Directors accepted the resignation of Ms. Concetta Gilligan as a long term

substitute sixth grade teacher at the Octorara Intermediate School effective August 3, 2022. (Hired July 18, 2022)

On motion of Mr. Ganow, second by Ms. Yelovich and approval of all members present the Octorara Board of School Directors approved Ms. Adrienne Blackerby/Cochran as a long term substitute sixth grade teacher at the Octorara Intermediate School effective August 16, 2022 pending completion of employee related documents required by law and the District. Ms. Blackerby/Cochran's rate will be \$53,267 which is Step 18 to MAX of the Bachelor's scale. (Replacing Concetta Gilligan who resigned.)

Mr. Fox presented the following items for action at the August 15, 2022 Board meeting:

- A. That the Octorara Board of School Directors approve the Agreement for Professional Services with the County of Chester for \$32,000 in grant funding for cafeteria tables at the Octorara Primary Learning Center.
- B. That the Octorara Board of School Directors accept the Tanner Costars quote for the following capital projects:
 - IT office workstations - \$38,805.33
 - Business Technology classroom furniture - \$8,560.77
- C. That the Octorara Board of School Directors accept the Turn-Key Technologies PEPPM and Costars quote for the extension of the wireless network for \$17,992.06
- D. That the Octorara Board of School Directors approve the Bristol Environmental Change Order for the MPR asbestos project for \$1,665.00
- E. That the Octorara Board of School Directors approve the following policy, first reading:
 - 226.1 Video Surveillance*
- F. That the Octorara Board of School Directors approve the following policies, second reading:
 - 907 Campus Visitors*
 - 918 Title I Parent and Family Engagement Policy*
- G. That the Octorara Board of School Directors approve the following lunch prices for the 2022-2023 school year: (This is an increase of \$0.15 for lunch. Breakfast will remain free to all students for the 2022-2023 school year.)
 - Grades K-6 \$3.15 Lunch
 - Grades 7-12 \$3.35 Lunch
- H. That the Octorara Board of School Directors approve the Waiver Agreement and Release for student "A".
- I. That the Octorara Board of School Directors approve the Agreement for student "B".
- J. That the Octorara Board of School Directors approve the 2022-2023 changes to the Octorara K-6 Elementary Parent Student Handbook.
- K. That the Octorara Board of School Directors approve the 2022-2023 changes to the Octorara Jr./Sr. Handbook.

Resignation Approvals:

- L. That the Octorara Board of School Directors accept, with regret, the resignation of Ms. Doreen Steinmacher as a choral/general music teacher at the Octorara Jr./Sr. High School effective TBD. (Hired August 11, 2014)

- M. That the Octorara Board of School Directors accept, with regret, the resignation of Ms. Denise Balch as an instructional assistant at the Octorara Primary Learning Center effective July 18, 2022. (Hired September 2, 2003)
- N. That the Octorara Board of School Directors accept the resignation of Ms. Wendie Miller as a cafeteria employee effective August 2, 2022. (Hired November 15, 2021)
- O. That the Octorara Board of School Directors accept, with regret, the resignation of Ms. Dawn Baldt as a school counselor at the Octorara Primary Learning Center effective October 31, 2022. (Hired December 18, 1986)

Hiring Approvals:

- P. That the Octorara Board of School Directors approve Ms. Stephanie King as a cafeteria employee effective August 15, 2022 pending completion of employee related documents required by law and the District. Ms. King's rate will be \$15 per hour for four hours per day. (This is a new position.)

Under the Policy Committee Report, Ms. Bowman reported the committee discussed the first and second readings on tonight's agenda.

Under the Facility Committee Report, Mr. Norris said the committee was given an update on summer projects, discussed the Proasys contract, safety grant to purchase radios, food service equipment purchase, grant for new tables at the PLC, IT office workstations, and a recent leak in the water heater at the Jr. High. The committee also discussed a potential additional armed guard. There will be a time of discussion on the armed guard at next week's regular board meeting.

There were no other items/concerns or visitors' comments for items in general.

Under administrator comments, Ms. Lease reported the summer projects at the PLC look great. She reported the incoming kindergarten class is currently at 140 with incoming kindergarten playground playdates scheduled on August 10 and 18. Approximately 30 families attended last week's play date.

Ms. McNamara gave an update on the number of CTE students and the Perkins Grant.

Dr. Orner said new teachers report to campus next Tuesday and Wednesday with all staff returning, August 23. She reported an informational school safety meeting for the community will be held on August 17 at 7:00 p.m. in the Sr. High auditorium

Under Board comments, Mr. Falgiatore requested Mr. Lobato attend a future meeting to discuss what his plans are for the food in the cafeteria this year.

Mr. Fox announced an executive session for personnel was held in the Sr. High Guidance Conference Room prior to tonight's work session.

Mr. Fox announced the following meetings to be held:

Executive Session for Personnel – Monday, August 8, 2022 – following the Work Session in the Sr. High School Auditorium

Finance Committee Meeting – Monday, August 15, 2022 – 6:00 p.m. in the Sr. High School Auditorium

Next regularly scheduled Board Meeting – Monday, August 15, 2022 – 7:00 p.m. in the Sr. High School Auditorium

Education Committee Meeting – Monday, August 22, 2022 – 6:00 p.m. in the Sr. High School Auditorium

There being no further items of business the meeting adjourned at 7:24 p.m. on motion of Mr. Zimmerman, second by Mr. Ganow and approval of all members present.

This Board meeting can be viewed in its entirety on You Tube.com.

Respectfully submitted,

Jill L. Hardy, Secretary
Octorara Board of School Directors